



Exhibitor Service Center Online Ordering Instructions

cobbconvention.com/exhibit/online-ordering/

1. Choose your show from the Calendar of Events.



Calendar of Events

Name Date

15 - 16
MAY

FRANCHISE EXPO
Cobb Galleria Centre (CGC)



21 - 23
MAY

Spring Atlanta Home Show
Cobb Galleria Centre (CGC)



26 - 27
MAY

Design 2 Part Show
Cobb Galleria Centre (CGC)



2. Sign-in to your account. If this is your first time ordering, click “Sign Up” to create an account. Please make note of your login and password information.



Sign In

I have previously registered and my password is:

Email

Password

Remember me

[Forgot your password?](#) | I have never registered [Sign Up](#)

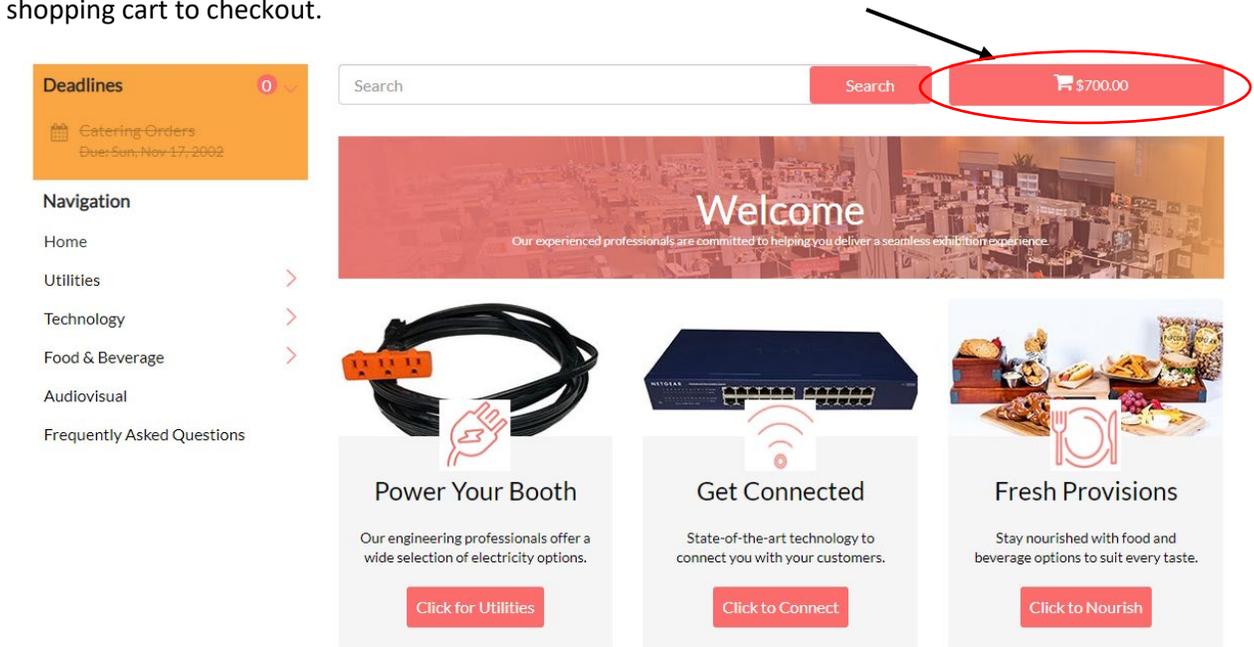
3. Enter your booth information. If you do not know your booth number or other information, leave it blank and click “OK.”

Enter TBD if booth # is unknown

Booth Area Feet ²

Open Sides

4. Shop for products using the Amazon-like shopping platform. Add items to your cart. Click the shopping cart to checkout.



5. If you order items requiring booth placement, you will be able to draw them or upload a diagram on the Pre Checkout page.

Item Placement

- Complete Item Placement Grid
 Upload File

You have items that require placement. Please use the grid below to indicate where these items should be placed within your booth.

1) Configure Booth ?

What shape is your booth?

Add Booth Note:

2) Place Items ?

3) Free Draw ?

ESC Test Event*** DO NOT USE***|5017

Scale: 1 square = 1 sq. ft./ ~.3 sq. meter (click to edit)

Aisle/Booth # ___ Aisle/E

Front of Booth

Item Placement

- Complete Item Placement Grid
- Upload File

You have items that require placement. Please use the grid below to indicate where these items should be placed within your booth.

✓ Configure Booth ?

✓ Place Items ?

1: 20amp - 208v Single Phase (x1)
Add note for 20amp - 208v Single Phase

Add
Reset

3) Free Draw ?

ESC Test Event*** DO NOT USE***|5017
Scale: 1 square = 1 sq. ft./~.3 sq. meter (click to edit)

Aisle/Booth # ___

Aisle/E

1

Front of Booth

[Back to Cart](#)

[Checkout](#)

- Proceed to checkout, and enter payment information. Once your order is placed, you will immediately receive a confirmation email that includes a copy of your receipt.
- You can log in to this site and make modifications to your order up to 3 business days in advance of the show start.
- If you have any questions or problems, please contact us at services@cobbgalleria.com or 770-989-5016.