



COBB CONVENTION CENTER

Two Galleria Parkway, Atlanta, GA 30339 Telephone (770) 955-8000 – Fax (770) 989-5233

Fire Marshal Guidelines for Cobb Convention Center

COBB COUNTY FIRE CODE GUIDELINES FOR ACTIVITIES IN THE COBB CONVENTION CENTER (revised 2026)

1. Exhibit booths shall be constructed of noncombustible or limited-combustible materials.
2. All drapes, curtains, carpet or any materials used in exhibits must be flame retardant.
3. Building signs and all fire exit doors and signs shall not be covered or blocked in any manner
4. Crates, packing materials, wooden boxes and other highly combustible materials may not be stored in exhibit hall, ballroom, meeting room or fire exit areas. Minimum one-hour fire rated room with automatic extinguishing system is required for storage.
5. Vehicles on display may contain no more than one quarter (1/4) tank or 5 gallons of fuel, whichever is less, must have a locking cap, battery cables must be disconnected and taped. No vehicles may be moved during event hours.
6. Electric vehicles on display must be chocked; hybrid vehicles must be chocked and may contain no more than one quarter (1/4) or 5 gallons of fuel, whichever is less
7. All welding must be performed on a concrete surface, have at least (1) fire extinguisher, a (5) gallon water bucket and a flame resistant shield
8. Pyrotechnics must be approved at least (60) days in advance by the Cobb County Fire Marshal, and a Probate Court permit is required.
9. An automatic extinguishing system must be installed for exhibit booths greater than 300 square feet and covered with a ceiling. Ceilings constructed of open-grate or listed dropout ceilings are not considered ceilings.
10. Refueling and storage of all fuel must be done outside the facility.
11. Access to fire exit doors and corridors must be maintained at all times. If draping is placed in front of an exit, an illuminated exit sign is required above an opening in the curtain; opening shall be marked so that it will be easily identified as an exit. This must be shown on the plans.
12. Plans must show cross aisles a minimum of 8' wide.
13. Perimeter aisles, all points of ingress and egress a minimum of 10' wide.
14. Dead end corridors shall be no longer than 20'.
15. Public spaces must maintain a center aisle of 20' wide or perimeter aisles on both sides of 10' wide.
16. All fire hose, extinguishers, and standpipe cabinets must be kept clear of all obstructions and cannot be blocked at any time.
17. Space between tables shall be as follows:
 - a. The minimum width of aisles serving seating at tables shall be 44 inches (112 cm) where serving an occupant load greater than 50, and 36 inches (91 cm) where serving an occupant load of 50 or fewer.
 - b. Where non-fixed seating (chairs) is located between a table and an aisle, the measurement of required clear width of the aisle shall be made to a line 19 inches (48.3 cm) away from the edge of the table. The 19 inches (48.3 cm) shall be measured perpendicularly to the edge of the table.
18. Cooking equipment requirements are as follows:
 - a. The use of LP-gas cylinders is prohibited.
 - b. Cooking devices shall be isolated from the public by at least 4 ft (1.2 m) or by a barrier between the devices and the public.
 - c. Multi-well cooking equipment using combustible oils or solids, require a NFPA 96 hood system. Exception: Units 288 sq in. or less of cooking surface.
 - d. 20-B.C. fire extinguisher (K extinguisher) or an approved automatic extinguishing system (required for NFPA 96 hood) provided in each booth.
 - e. Combustible materials in booth shall be limited to a one-day supply.
19. For larger cooking equipment (i.e. grills, fryers, etc.) the following guidelines shall apply:
 - a. If the equipment has the ability to use natural gas, a gas line shall be run to the equipment, and hooked up by Cobb Convention Center personnel
 - b. For equipment that **cannot** use natural gas, a maximum of a 2lb. LP gas capacity container may be used. If more than one piece of equipment will have a tank, then the tanks shall be separated by at least 20 feet. A maximum of four tanks are permitted at one time within the same event space. Tanks shall **not** be manifold together, and spare tanks shall be stored outside of the facility.
 - c. A NFPA 96 hood system may be required, depending on the type of cooking to take place.
20. The following is a list of common information left off of plans:
 - a. Detailed description of what will take place during the show, i.e., cooking, heat producing equipment, large booths with a roof, vehicles, etc.
 - b. Location of cooking or heating equipment.
 - c. Aisle width
 - d. Detailed plans and cut sheets of any heat producing equipment and any required ventilation systems.
 - e. Any unusual set-up requirements.

Plans will not be approved until all required information is received by the fire marshal's office. Any exhibits being set up without approved plans could result in closure of the exhibit by the fire marshal's Office.

Please direct questions to the assigned Event Manager at the Cobb Convention Center.